



# Texas Association of School Resource Officers

## 2017 Safe Schools Conference

Omni La Mansion del Rio, San Antonio, Texas

July 17-20, 2017



### 2017 TERMS AND CONDITIONS AGREEMENT FOR EXHIBIT SPACE

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Contact: Dusty Ford  
Phone: 817-389-3192

E-mail: [Dusty.Ford@tasro.org](mailto:Dusty.Ford@tasro.org)

Mail or E-mail completed form with payment to:

T.A.S.R.O

P.O. Box 5104, Frisco, TX 75035

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#### EXHIBITOR REGISTRATION FEE:

Exhibitor registration fee includes: one 6 ft. skirted table with two chairs, identification signs, standard 110 voltage, trash receptacles, one registration fee, name badge, and access to conference sessions. *Exhibitor registration deadline is June 1, 2017.*

#### EXHIBITOR INFORMATION:

All correspondence will be sent to the contact information provided in the Exhibitor Registration Form. This information will appear in the TASRO Conference Program exactly as it is provided. Deadline for listing information in the TASRO Conference Program is June 1, 2017. Other conditions include.

1. Exhibitors must confine their activities to the booth space. Exhibitor displays will not be allowed to extend beyond booth space into the aisle.
2. It is mandatory that each exhibitor carries adequate liability and property insurance. Liability insurance should provide public liability coverage for bodily injury and property damage occurring from an accident in your exhibit booth. Property insurance should cover theft or damage of your property from the time the materials leave their point-of-origin until they reach their post-show destination including the time on the show floor. **Special on-site security will not be available.**
3. Due to the short time period of the exhibition, the frequently crowded condition of the exhibit facility, and the vital importance of avoiding disruption in the orderly operation of the exhibition that might adversely affect other exhibitors, the Texas Association School Resource Officers reserves the right to resolve any dispute or disagreement as they see fit and the decision shall be final.
4. Raffle prizes will be awarded to attendees throughout the conference. We encourage prizes be donated by all exhibitors.
5. Registration Fees as follows:
  - 3 Day conference \$200
  - 2 Day conference \$150
  - 1 day conference \$100

**SETTING UP, EXHIBIT HOURS, AND DISMANTLING:**

Exhibit set-up hours are from 5:00 pm – 7:00 pm on Sunday, July 16, 2017 at the Omni La Mansion del Rio.

**Exhibiting hours are:**

- Monday, 7/17 – 7:00 AM – 7:00 PM
- Tuesday, 7/18 – 7:30 AM – 7:00 PM
- Wednesday, 7/19 – 7:30 AM – 6:30 PM
- Thursday, 7/20 – 7:30 AM – 12:00 PM

**EXHIBITORS CANCELLATION:**

Full refund will be granted less a \$50.00 service fee. All refunds must be requested in writing and post-marked on or before June 12, 2017. No refunds will be granted for booth space or advertisements cancelled after June 12<sup>th</sup>.

**EXHIBITOR PAYMENT:**

We accept checks or credit cards. Credit cards will be debited for full booth payment unless otherwise indicated. Full payment is due June 15, 2017. Please enclose check made payable to Texas Association School Resource Officers. If you would like to pay by credit card, you must complete, sign and fax/mail the Exhibitor Credit Card Authorization Form.

**CONFERENCE PACKET INSERTS:**

Must be received by June 12<sup>th</sup> to guarantee inserts are placed in packets.

**SPONSORSHIP PAYMENT:**

Full sponsorship payment is due by Friday, June 15, 2017

**AUTHORIZED SIGNATURES:**

We agree to abide by the provisions set forth in the agreement including without limitation the exhibitor rules and regulations attached. The person signing on behalf of the Exhibitor represents and warrants to Texas School Safety Center that he or she has full authority to sign this form. However, in the event he or she is not so authorized, he or she will be personally liable for the faithful performance of this agreement.

\_\_\_\_\_  
Representative Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name (print or type)

\_\_\_\_\_  
Title